

PRESENTATIONS

Sample Presentation Schedules and Fees

Full Day:

8:30AM	Arrive and set up
9:00-9:45AM	First Presentation (Grades K-1)
10:00-10:45AM	Second Presentation (Grades 2-3)
11:00-11:45AM	Lunch and book signing
12:15-1:00PM	Third Presentation (Grades 4-5)
1:30-3:30PM	Book signing/meeting with staff

NOTES

1. As I tailor each presentation to meet the needs of the particular age group attending, it is important that each group consists of students roughly the same age and literacy level. Ideally, smaller groups are best for interactive workshops, but I am happy to present to larger groups. In order for me to effectively lead activities and discussions with the students, I require all teachers and aides to attend the workshops.
2. A visit is more successful if the students are well-prepared. If they are familiar with my books, students are more likely to be excited and participate more. I encourage teachers and librarians to use my books in the classroom before I visit. I am happy to share some activities for teachers to use prior to my visit, and will provide digital copies of handouts for the teachers to print for each student.
3. Prior to my visit, I will be in touch about the kind of supplies that I need for my presentations. Here are some things I often request:
 - Large Screen
 - Microphone (depending on event space)
 - 2 display tables (6' each) up front of on stage.
 - Water

FEES & HONORARIUM

My fees/honorarium is based on the time and number of presentations I give. Generally speaking, a half day might include 1-2 presentations and under three hours at a school/event, while a full day encompasses the entire school day of 6+ hours. A story hour would be limited to one hour. *NOTE: My fees are negotiable depending on location and other circumstances. I will do my absolute best to work within your budget and/or find funding. Contact doris@dorissettles.com*

- *Local Visit Fees*--\$600 full day; \$300 half day, \$100 story hour
- *Non-local Visit Fees*—please email Doris to discuss expenses and structure
- *Virtual Visit Fees*—please email Doris to discuss structure

FUNDING

Having worked in schools for many years, I am certainly aware of the constraints placed on budgets. If you've already checked with your school library's budget, your FRYSCY budget, your Community Ed's budget and don't have the funds for an author visit, here are some other ideas.

- Ask the PTA or PTO to sponsor the event

- Is there District Title I money that could be used for a literacy program that meets curriculum standards?
- A grant through your state humanities council or state council on the arts.
- Carnegie Center for Literacy and Learning has grants for author visits. Contact jamari@carnegiecenterlex.org
- Local Reading council or state reading association
- Local service organizations such as Rotary, Lions, Kiwanis, Garden clubs
- Local businesses, especially children's boutiques or bookstores.